

HEALTH & SAFETY POLICY

SECTION 1 GENERAL STATEMENT

Matthews & Leigh Civil Engineering Limited is totally committed to health and safety and will provide, so far as is reasonably practicable, the necessary leadership and resources required to maintain a safe and healthy working environment for employees and a safe site for visitors and Contractors.

The Company is aware that the management of health and safety is a business function and must therefore continually progress and change. The approach is based on the assessment, control and review of hazards and risks.

The Company believes in constantly improving health and safety standards and performance. To this end it will endeavour that all Acts of Parliament, Regulations, Codes of Practice and Directives are complied with.

The minimum standards to be adopted are those required by law, although the Company will constantly strive to exceed those standards wherever possible.

The Company recognises that health and safety is the responsibility of everyone and not just a function of management. The Directors and all employees have specific duties and responsibilities in order to comply with health and safety legislation as well as all other legal and moral obligations. Therefore, the Company actively promotes the involvement of all employees in safety awareness and management.

To ensure this Health and Safety Policy is effective the Company will review it annually, or sooner if there are significant changes in the business and make such changes known to everyone concerned by direct communication with individuals or by written notices.

- Section 2** **Director responsibilities and duties within the organisation**
- Section 3** **Arrangements for the management of health and safety**
- Section 4** **Arrangements for first aid and accident or incident reporting**
- Section 5** **Site Foreman responsibilities and duties within the organisation**
- Section 6** **Employees responsibilities and duties within the organisation**

For and on behalf of Matthews & Leigh Civil Engineering Limited



Andy Leigh

Director



Ian Leigh

Director

Dated: 16/1/26